

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on June 4, 2012 in the Verona Community Center, 880 Bloomfield Avenue, Verona, New Jersey at 6:30.

The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Joseph Bellino, Vice President, Mr. Glenn Elliott, Mr. Michael Unis and Ms. Dawn DuBois. Also present was: Mr. Steven Forte, Superintendent.

Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Moved by: Mr. Bellino

Seconded by: Mr. Elliott

Ayes: 5

Nays: 0

The Board convened to a confidential session on June 4, 2012 in the Verona Community Center, 880 Bloomfield Avenue, Verona, New Jersey at 6:30.

The Regular meeting reconvened to the regular session, in the Verona Community Center, 880 Bloomfield Avenue, Verona, New Jersey at 7:00.

Members of the press and citizens were present.

Presentations

- Council and Board of Education joint power point presentation
- Shared Services Discussion:
- Board of Education President John Quattrocchi discusses the excellent working relationship between the Board, Mr. Martin and the Council. During the PowerPoint presentation Mr. Quattrocchi goes over many of the shared services between the Town and the Board. He also announces that the joint meeting this evening is a “Best Practices Benchmark.”
- Mayor Sapienza thanks Mr. Quattrocchi for the cooperation of the Board of Education. He states the town is funded by the same taxpayers and both organizations are serving the same people. He feels the shared services agreement is working very well.
- Board of Education Vice President, Joseph Bellino, mentions that Mr. Martin and the Council are always very cooperative and he thanks the Town. He states that this cooperation does not exist in many other communities.
- Glenn Elliott mentions that the level of shared services between the Board and Town has increased over his years on the board. He feels this has made a big difference to both and he is looking forward to more opportunities.

- Michael Unis thanks the Town and states it is unique for a Town and Board of Education to work so closely together.
- Deputy Mayor Manley states that property values rise and fall with the education system and applauds the Board of Education for a thorough and efficient education.
- Councilman Sniatkowski feels the relationship between the Board of Education and the Township has improved over the past five or six years. The Township has used Board of Ed facilities such as their gyms and fields on weekends and nights and the Town owes the Board thanks for housing the recreation programs for years.
- Councilman Nochimson mentions how wonderful it is when the two town bodies get together. He states shared services maximize dollars at a time when fewer state dollars are available. He would like to know what the two organizations can do to further the relationship and what the objectives are going forward. The Board of Education should focus on education and the Town should focus on other issues
- Councilman Ryan mentions there is a high degree of cooperation between the Board and the Town but he would like a more formal listing of shared services. As the Environmental Commission liaison, he feels there are a number of issues that could cross over, such as the field maintenance issue. He would like closer scrutiny when it comes to coordinating field policies.
- Mr. Quattrocchi mentions the Board of Education is a member of several purchasing consortiums and he lists several large repair and remediation projects they are in need of over the next five years.
- Superintendent Steve Forte reports that the Board is looking into new ways to attract outside revenue such as renting HBW to a summer school program; advertising on school buses and a new band program for the 4th graders. Dr. Santora, Supervisor of Math and Science is hosting 23 Advance Placement and Biology teachers from other districts and Liz Jewett will be presenting a foreign language report at the June 19, 2012 Board Meeting. He finds the collaboration between the Board of Education and the Township amazing. He states he is very happy in Verona and thanks everyone for their help in his transition.

Discussion Items

- Joe Bellino asked about running the culinary class in the school year. Mr. Forte said possibly in 2013/14
- Glenn Elliot asked about tuition rates and stated rates should be higher

Public Comment on Agenda Items- None

Superintendent's Report

1. Washington Academy summer program
2. School bus ads
3. All District Elementary Band concert
4. June 1- VHS hosted 23 AP Bio teachers from around northern NJ to discuss the new AP Bio curriculum released by the College Board- Dr. Santora arranged the meeting
5. Sharing- amazing cooperation in Verona
6. Ms. Jewett will present on 6/19 regarding the proposed changes in world language in the elementary schools for 2012/13.

Resolutions

The following resolutions have been recommended by the Superintendent to the Board of Education.

RESOLVED that the Board approve **Resolutions #1-20**

Moved by: Mr. Bellino

Seconded by: Mr. Elliott

Ayes: 5

Nays: 0

Approval of Minutes

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting **May 22, 2012**

Personnel

#2 RESOLVED that the Board approve **Larry Siegel** as Gifted and Talented Instructor for the Verona Inquiry Program for the 2012-2013 school year.

#3 RESOLVED that the Board approve the attached non-tenured staff list for the 2012-2013 school year.

#4 RESOLVED that the Board approve **Dana Ahmuty** and **Fran Young** to share the position of Drama Advisor for the 2012-2013 school year.

#5 RESOLVED that the Board approve **Dana Ahmuty** and **Paula Santiago** as co-Advisors of the freshman class for the 2012-13 school year.

#6 RESOLVED that the Board approve the following new hires for the 2012-2013 school year:

Name	School	Title	Degree/Step	Salary	Start
Cynthia Costanza	District	Technology Manager	BA	\$61,000	7/1/12
Corisa Walker	Brkdl/FNB	Media Center	MA/Step 6	\$56,381	9/1/12

#7 RESOLVED that the Board approve two additional staff members for VSEA program for the 2011-2012 program:

Joan Weiss	\$2,510
Kay Rosenberg	\$2,510

- #8 **RESOLVED** that the Board approve Eleni Zapantis as an aide for VSEA program for the 2011-2012 program at a rate of \$12.25 per hour.

Special Education & Curriculum

- #9 **RESOLVED** that the Board approve the following staff members for the 2012 Summer Special Education Program:

LLD I	Maryann Bifulco	\$2,510.
LLD II	Maureen O'Neill	\$2,510.
LLD III (Middle School)	Glenn Haerle	\$2,510.
Elementary (LSS)	Kara Passage	\$3,346.
Preschool (LSS)	Grace Minervo-Buneo	\$3,346.
Preschool (Half-Day)	Linda Barone	\$2,092.
	Jennifer Errico	\$2,092.
Wilson Instructor	Claire Duffy	\$2,510.
Speech/Language Specialists	Kathy Wrobel	\$2,510.
	Diane Conboy	\$2,510.
Physical Therapist		\$2,510.
Occupational Therapist		\$2,510.
Nurse	Shirley Bush	\$3,346.
Nurse – Sub	Kathy Hart	

Classroom Aides:

Albano, Suzanne	\$13.00/hr.
Allen, Theresa	\$12.25/hr.
Burke, Debbie	\$13.00/hr.
Chrobocinski, Karen	\$13.00/hr.
Cifaretto, Colleen	\$12.25/hr.
Colon, Jenny	\$12.25/hr.
DeColle, Elaine	\$12.25/hr.
Emerich, Angela	\$13.00/hr.
Hawryluk, Wendy	\$13.50/hr.
Hayes, Michelle	\$13.50/hr.
Lawless, Lisa	\$13.00/hr.
Longo, LuAnn	\$13.00/hr.
MacMoyle, Laura	\$13.00/hr.
McNamara, Kathy	\$13.50/hr.
Molinaro, Janice	\$13.00/hr.
Pomarico, Carol	\$13.50/hr.
Riley, Eileen	\$13.50/hr.
Scanlon, Ginny	\$12.25/hr.
Wyrovsky, Mary Ann	\$13.50/hr.

Substitute Teachers

Burke, Debbie
Dimeck, Kristin
McIntyre, Sally
Meyer, Adele
Vassallo, Sylvia
Witter, Luisa

Sub Aides:

Dimeck, Charles
Dimeck, Kristin
McIntyre, Sally
McLoughlin, Alex
Meyer, Adele
Petty, Ben
Vassallo, Sylvia
Vece, Carmela
Williams, Marjorie
Witter, Luisa
Zettersten, Carolyn

Co-Curricular

#10 RESOLVED that the Board approve the participation in the NJSIAA for the 2012-2013 School year at a cost of \$2,150.

#11 RESOLVED that the Board rescind the following Verona 2012 Summer Enrichment Academy courses through Bergen Community College and Caldwell College funded by student tuition:

Caldwell College
The Vietnam War
Writing Power

Bergen Community College
Professional Food Preparing Techniques

#12 RESOLVED that the Board approve the course "The Vietnam War" at the Verona 2012 summer Enrichment Academy through Caldwell College. The course will be taught by Robert Mayer at a salary of \$2510.

Finance Resolutions

- #13 RESOLVED** that the Verona Board of Education approve the tentative **Non-Resident Tuition Rates** for the 2012-2013 school year.

<u>PROGRAM</u>	2012-2013 TUITION
Autistic	\$30,067
Learning Disabled	\$40,776
Preschool Disabilities (Part-time)	\$20,900
Preschool Disabilities (Full-time)	\$26,789
 <u>EXTENDED-YEAR PROGRAM - (20 days)</u>	
Autistic	\$3,341
Learning Disabled	\$4,531
Preschool Disabilities (Part-time)	\$2,322
Preschool Disabilities (Full-time)	\$2,977
 <u>REGULAR NON-RESIDENT</u>	
Kindergarten (1/2 day)	\$3,500
Grades 1-8	\$5,634
Grades 9-12	\$6,395

EMPLOYEE RATE - Board Policy, non-resident tuition for Verona Public School Employees is 20% of the cost of Regular Non-Resident tuition.

Kindergarten (1/2 day)	\$700
Grades 1-8	\$1,127
Grades 9-12	\$1,279

- #14 RESOLVED** that the Board approve the attached 2012-2013 **Tax Payment Schedule** for monies due the school district and need to meet the obligations of this Board

BE IT FURTHER RESOLVED that the Board Secretary notify the Municipal Collector of this Tax Payment Schedule in order for the Tax Collector to Plan accordingly.

BE IT FURTHER RESOLVED that the Township of Verona is hereby requested to Place in the hands of the Treasurer of School Monies these amounts, Accordance with statutes relating thereto.

- #15 RESOLVED** that the form of Cafeteria Plan including a Premium Expense Account Health Care Reimbursement Plan and a Dependent Care Assistance Program established on July 1, 2005, and effective July 1, 2012 through June 30, 2013, presented to this meeting is hereby approved and adopted and that the proper

officers of the Board are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

Further resolved, that the Administrator shall be instructed to take such actions that are Deemed necessary and proper in order to implement the Plan, and to setup adequate accounting and administrative procedures to provide benefits under the Plan.

Further resolved, that the proper officers of the Board shall act as soon as Possible to notify the employees of the Board of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

- #16 RESOLVED** that the Premium Expense Account (voluntary waiver of medical insurance), should an employee elect to waive the applicable insurance coverage, the employee choosing to do so must provide written representation of alternate insurance coverage. If an employee chooses to waive the coverage, he or she will receive a payment the lesser of 25% of the cost of the plan or **\$5,000**, whichever is less. Employees who are not employed during the full year (September 1 – August 31) and choose the waiver shall have their payments prorated accordingly. This applies to new hires after September 1 and any employment termination that is effective prior to August 31. Employees who choose the waiver and are on unpaid leave of absence without medical benefits shall have their payments prorated as well. The employee retains the ability to opt back into the former plan at the next enrollment period or within thirty (30) days if any of the following occur:
- (a) termination of spouse's employment;
 - (b) divorce;
 - (c) death of spouse; or
 - (d) termination of the other plan coverage.
- #17 RESOLVED** that the Board approve the participation in the Public Employer Insurance Trust, and Brown and Brown as the Trust Brokers for the 2012-2013 school year.
- #18 RESOLVED** that the Board approve the agreement for the Essex County Educational Services Commission to provide the following services for the 2012-2013 School year.
- Chapter 192-193
 - Nonpublic Nursing
 - Public School Child Study Team
 - Public School Home Instruction
 - Idea-B
- #19 RESOLVED** that the Board approve the participation in the 2012-2013 Sussex County Regional Cooperative for Transportation.
- #20 RESOLVED** that the Board approve Ameriflex to perform the Cobra Benefit Administration.

Public Comment

1. Jerry Shimonoseki- VEC- asked about
 - a. IPM
 - b. Green treatment options for lawns
 - c. Green cleaning materials

The Meeting adjourned at 8:30 p.m.

Respectfully submitted,

**John Quattrocchi
Board President**